



Avon Lake Landings HOA

Architectural Approval Form

Please fully complete & return form via e-mail to: AvonLakeLandingsHOA@gmail.com.

Our HOA board is made up solely of volunteers, so your patience is appreciated in waiting for approval. Please select all that apply for your project and complete the form below in it's entirety. Thank You!

Name(s): _____ Date: _____

Property Address: _____

Phone Number: _____ Email Address: _____

ARCHITECTURAL CHANGES

PLEASE PROVIDE A DETAILED DESCRIPTION (BELOW) OF THE PROJECT AND ALSO INCLUDE ANY RELEVANT DRAWINGS, DIMENSIONS, PERMITS, BROCHURES, COLOR OR MATERIAL SAMPLES, INVOICES, ETC. AS NECESSARY.

1: _____ EXTERIOR COLOR CHANGE *Choose one:* _____ Paint/Stain _____ Vinyl Siding

Name of color(s) being used: _____ (Body)
_____ (Trim/Doors)
_____ (Windows)

____ I ____ (homeowner initials) I understand my home, shed, and/or additional structures must be painted the same BODY color.

____ I ____ (homeowner initials) I understand that the exterior of my home may contain no more than three colors total AND all colors chosen must be from The Landings HOA Sherwin Williams palette, which can be found on the website.

2. _____ EXTERIOR STRUCTURE (Check all that apply):

____ Shed/Outbuilding (NOT TO EXCEED 100 SQ FT) ____ Fence (WOOD ONLY) ____ Pergola/Gazebo ____ Permanent Flagpole

____ Pool/Hot Tub. ____ Patio/Porch/Deck Other: _____
(PLEASE SPECIFY)

3.____ WINDOW OR DOOR INSTALLATION

4.____ NEW ROOF

5.____ ADDITION / RENOVATION

6.____ OTHER (*Specify Below*)

Describe the project details here. Attach additional information as needed.

ALL STRUCTURES MUST ALSO BE APPROVED BY THE CITY OF AVON LAKE AND BUILDING PERMITS MUST ACCOMPANY THIS FORM. THIS LIST IS NOT MEANT TO BE EXCLUSIVE. ANY EXTERIOR CHANGES ARE TO BE APPROVED BY THE LANDINGS HOMEOWNERS ASSOCIATION BOARD.

I certify that all information contained in this approval form is true and correct. I understand that no work is to be performed prior to or in deviation of what has been given written approval by a minimum of three (3) presiding members of The Landings Homeowners Association Board. I agree to be bound by the Landings Covenants, Restrictions and Bylaws document.

Homeowner Signature: _____ **Date:** _____

VINYL SIDING INSTALLATION ONLY COMPLETE THIS SECTION BELOW

I understand that if vinyl siding is being installed:

1. it must be a 6" double or 7" single reveal. Vertical or horizontal siding are both acceptable.
2. The Board reserves the right to order the removal of any siding at the homeowner's expense if the Board has not approved the installation per Article 17 of The Declaration of Covenants and Restrictions.

3. Specific siding sample of design, color, and thickness are required for Board review along with trim sample and this form showing signatures from both the homeowner and intended contractor.
4. A permit must be approved from, and contractor must be registered in The City of Avon Lake.
5. Vinyl siding shall not be installed until the source of any present problems, such as moisture, rot, insect damage, etc., is removed.
6. Gable vents, gutters, downspouts, aluminum cladding of fascia and rake boards must match vinyl siding installed. Mounting blocks of premium solid vinyl in the same color as the body of the house shall be used for all light fixtures, dryer vents, water spigots, electrical outlets etc.

I _____ the homeowner of _____ verify that I have read all of the above requirements and with my signature agree to uphold them throughout the installation process with the understanding that if I should fail to meet any of the necessary requirements, I am obligated to make any corrections the Board deems necessary at my expense, as stated in the Landings Homeowners' Bylaws.

TO BE COMPLETED BY CONTRACTOR:

Company Name: _____ Phone: _____

Address: _____

E-mail address: _____

I have read and understand the HOA information above pertaining to vinyl siding installation and my signature indicates I will follow these guidelines.

Contractor Printed Name: _____

Contractor Signature: _____

*****FOR BOARD USE ONLY*****

Date Reviewed: _____ Is Homeowner in good standing? ☐ YES ☐ NO

Approved? ☐ YES ☐ NO ☐ SUBJECT TO CONDITIONS BELOW

Additional Notes/Conditions of Approval: _____

Board Members Involved (Print & Sign):

